

CITRUS PEST DETECTION PROGRAM
CENTRAL CALIFORNIA TRISTEZA ERADICATION AGENCY
22847 Road 140, Tulare, California

BOARD OF COMMISSIONERS REGULAR MEETING
WEDNESDAY, APRIL 19, 2023

MINUTES

ATTENDANCE at 22847 Road 140, Tulare (CPDP office):

Commissioners: John Fisher (*Kern County Citrus PCD – KCCPCD*)

Jim Zimmerman and Steve Scarbrough (*Southern Tulare County Citrus PCD-STCCPCD*)

Jay Gillette (*Central Valley PCD -CVPCD*)

Staff: Dr. Subhas Hajeri, Program Director; Karen Westerman, Field Operations Manager; and Mia Neunzig, Administrative Manager

Other: Jessica Leslie, Southern Tulare County Grower Liaison; Chris Greer, Tulare County Ag Department; Sam Lok Pinnacle; Hailey Penix, CCTEA Intern

ATTENDANCE VIA ZOOM:

Commissioners: John Corkins, (Kern County Citrus PCD – KCCPCD) {attended the meeting from 12:39-01:52pm}

Other: Libby Ouellette, Deputy Agricultural Commissioner/Sealer Fresno County; Judy Zaninovich, Kern ACP/HLB Grower Liaison; Teri Blaser, Northern Tulare County Grower Liaison; Lisa Finke, Canine Detection Program

Absent Commissioners: James McKinney

CALL TO ORDER

Chairman Fisher called the meeting to order at 12:31 p.m.

ROLL CALL

All in attendance identified themselves.

OPEN SESSION:

Public Comments:

None

Minutes: Regular Meeting, February 23, 2023

It was moved by Commissioner Gillette, seconded by Commissioner Zimmerman, to accept the minutes of the regular meeting of February 23, 2023, as presented. The motion carried on a roll call vote, all in attendance voting AYE.

Budget Revision for FY 2022-2023

After reading the amended budget report, Administrative Manager Neunzig also read the revised budget memo. She described the numerous modifications made and the rationale behind them... One major adjustment to the budget was an increase in revenue from Tulare County Pest Control District. The increase is due to the need to provide more CTV contract services to Tulare County PCD. This increase in revenues means that we will need \$41,000 less from the three districts. The JPA districts will have an opportunity to decide whether to have that money moved back to their individual district reserves or it can stay in the CCTEA reserves. She went on to explain the adjustments made to the service and supply accounts and the changes made to the contingency fund account. After the review, the Commissioners had a quick discussion about whether to move the extra money back to the district reserves or to keep it with CCTEA. Ultimately, they decided to keep the extra money

with CCTEA.

It was moved by Commissioner Scarbrough, seconded by Commissioner Gillette, to accept the Budget Revisions for FY 2022-2023 as presented, allowing the excess funds to remain in the CCTEA reserves. The motion carried on a roll call vote, all in attendance voting AYE.

Budget Proposal for FY 2023-2024

Administrative Manager Neunzig reviewed the report that compares the 2022-2023 fiscal year budget to the upcoming 2023-2024 fiscal year budget.

It was moved by Commissioner Fisher, seconded by Commissioner Zimmerman, to accept the Budget Proposal for FY 2023-2024 as presented. The motion carried on a roll call vote, all in attendance voting AYE.

Reports

Pest Control District Updates

Nothing to report from any of the districts.

Aq Commissioners

Libby Ouellette- Fresno County reported that for the 2022-2023 fiscal year to date, there have been 384 transportation inspections with 32 Notices Of Violations. As for ACP, she reported there have been no finds in 2023.

Chris Greer- Tulare County reported that to date the county has conducted 1,800 inspections with three full time ACP inspectors. In regards to the Glassy Winged Sharpshooter program, it has been quite so far most likely due to the weather. He also reported that the county regularly sends staff out to the FedEx and UPS stations to look at suspicious packages that may contain plant material from outside of California.

Cerise Montanio- Kern County was unavailable so instead she emailed Administrative Manager Neunzig an update for Kern County. Her update reported that there has been one new recent find, which was in a commercial area. This find brings the total to three finds for the year.

CPDPC Grower Liaisons

Teri Blaser- Fresno County and Northern Tulare County GL reported that there have not been any new recent finds in 2023.

Jessica Leslie- Southern Tulare County GL reported that there have not been any ACP finds in Southern Tulare County in 2023 so far. She gave a quick Glassy Wing program update for Fresno and Madera counties. There have been no finds in Madera county in 2023 and only one find in Fresno county in 2023.

Judy Zaninovich- Kern County GL reviewed the report she provided for Kern County. There have been a total of three ACP detections in 2023. She also reported that there are a total of 4,873 trees that have tested positive for HLB in California, all of those trees being found in Southern California.

Collectively, the Grower Liasons gave an update on Citrus Yellow Clearing Vein Virus (CYCVV). It was reported that all delimitation survey has been completed and now CDFA is evaluating all the information they've gathered. Its was speculated that CDFA is now updating their regulatory process related to CYCVV.

CDFA Updates

None

CCM Updates

None

Canine Detection Service

Lisa Finke reported that she and her dog teams have been working in Hemet county and in the San Joaquin Valley. She noted that her team has not found any ACP in the San Joaquin Valley. She next reviewed her budget for the board.

Departmental Operations

Field Activities:

Field Operations Manager Westerman reported that the season started on April 5th and the seasonal staff actually started in the field on April 10th. There are five trappers, two in Kern County, one in Southern Tulare, one in Central Valley, and one in Tulare County. There are also two CT2 crews working around the LREC Station. Program Director Dr. Hajeri reported that the crews all now have GPS trackers in their trucks for safety reasons. He showed a quick example of the tracking dashboard for the GPS program being used.

Laboratory Activities:

Program Director Dr. Hajeri reported that the lab staff will start their training this week. This season there will be five lab staff, one will be the layout person and the other four will be on the line. The lab supervisors will be inspecting traps as well as overseeing the seasonal lab staff. There is a new intern, named Hailey that will also be helping to look at bugs on the panel traps. The lab will be fully up and running by April 24th.

Administrative Activities:

Discussion regarding Digital Signatures

Administrative Manager Neunzig explained that the Tulare County Treasurers Office was asked if it would be acceptable for all of the board members to begin using digital signatures for the disbursement sheets. The County said that DocuSign signatures are acceptable. The reason for switching over would be to save time and gas rather than having to drive out to each board member for in-person signatures. The board agreed that they would like to move forward with the digital signatures from DocuSign.

Review Performance to Budget Q3

This report and topic were skipped.

Income and Expenses: February 2023 and March 2023

Administrative Manager Neunzig reviewed both reports. No questions were asked.

Review and Ratify Warrant List – February 2023 and March 2023

It was moved by Commissioner Zimmerman, seconded by Commissioner Scarbrough, to ratify the warrants for February and March 2023. The motion carried on a voice vote, all present voting AYE.

Capital Expenditures: Review and Approve Purchase of Vehicles

Program Director Dr. Hajeri and Administrative Manager Neunzig reviewed the memo and supporting documentation for the request to purchase two new vehicles and to trade-in two older vehicles. The reason for the request is because the two vehicles are 20 years old and have very high mileage. After doing some research it was found that the Toyota Corolla Crossover has similar specs compared to the Toyota Tacoma's but is

\$10,000 less. With the Agency's focus shifting to ACP trapping, the management team felt that the Crossover would be an economical choice.

It was moved by Commissioner Scarbrough, seconded by Commissioner Gillette, to approve the purchase of two new vehicles with a price not to exceed \$55,000 for both vehicles. The motion carried on a voice vote, all present voting AYE.

Announcements

Administrative Manager Neunzig reviewed new guidelines for the Brown Act.

ADJOURNMENT

Chairman Fisher adjourned the meeting at 2:30p.m.

John Fisher, Chairman

Mia Neunzig, Recording Secretary/Admin.
Manager